



City of Humble

Maintenance/Driver-Street Dept

Employment Opportunity

Job # PW-20210714-SMD

DATE POSTED: July 14, 2021

JOB TITLE: MAINTENANCE/DRIVER-Street Dept

JOB CLASS: FULL TIME

REPORTS TO: SUPERINTENDENT-STREET DEPT

WORK HOURS: 7A-4P, MON-FRI (Some OT Required)

POSTED UNTIL: Filled

FLSA STATUS: NON-EXEMPT

DEPARTMENT: PUBLIC WORKS/STREET DEPT

LOCATION: 102 GRANBERRY

ESSENTIAL: YES

POSITION SUMMARY:

Under direct supervision, the Maintenance/Driver performs routine and repetitive tasks to construct, maintain and repair the City's streets, roads, bridges, medians, right of ways, gutters, curbs, sidewalks, drainage system, and other public areas or related duties as required within the City's limits. Also, performs related duties to Animal Control and Vector Control.

Duties and Responsibilities:

- Regular and timely attendance at work.
- Cleans, repairs, and maintains roads, bridges, medians, right of ways, gutters, curbs, sidewalks, drainage system, and other public areas within the City's limits.
- Performs routine and repetitive physical strenuous tasks such as hand working asphalt and concrete as it is placed; loading and unloading trucks; laying pipelines and repairing manholes; patching pot holes and overlaying of streets; sealing cracks in asphalt and concrete; remove and replace concrete to include form setting to finishing; cutting brush, trees; mowing and weed-eating high grass and weeds; and maintaining, cleaning around street intersections and medians.
- Operates, repairs, and maintains vehicles and various light equipment and tools such as tractors, mowers, front end and back end loaders, bucket trucks, augers, maintainers, jackhammers, skill saws; drills; bolt cutters; rollers, dump trucks, and etc.
- Works safely when working in close proximity to high-speed vehicle traffic areas, along medians, and right-of-ways.
- Identifies and informs supervisor of potential hazards, liability exposures, problem areas, public inquiries of the public, and the status of work activities.
- Conducts daily inspections and preventative maintenance measures of vehicles, equipment, and tools such as washing, checking safe and proper operation, and servicing.
- Adheres to departmental, personnel, and safety rules and regulations.
- Works after hour emergency calls for both the Street Department and Animal Control.
- Routine after hour mosquito fogging.
- Performs other related duties as assigned by the Street Department Superintendent.

Knowledge, Skills, and Abilities:

- Knowledge of basic hand tools
- Street construction and maintenance experience preferred
- Ability to work effectively in a diverse environment in extreme situations.
- Ability to pass required background screening, physical and drug screen

Minimum Requirements:

- High School diploma or equivalent
- Valid Texas Driver's License
- Vector Control certification within one (1) year of employment

- Basic Animal Control certification within one (1) of employment

Essential Position:

This is a position that is essential to the provision of emergency services during and/or following a disaster. Employees in this position may be required to remain on duty during a man-made or natural disaster despite a general evacuation order for the area. Such employees are also expected to remain available for their normal shifts and for recall to emergency duty unless specifically released by City Management to evacuate. Employees in this position are specifically advised to plan accordingly for these circumstances and that any failure to adhere to these requirements may result in disciplinary action up to and including termination.

Physical Demands/Working Conditions:

- Must be able to exercise good judgment; make competent decisions; handle multiple projects; meet deadlines; and work well under pressure and stress.
- To perform the essential functions of the job, must be able to talk, read, see, walk, and hear; operate maintenance equipment; follow oral and written directives; perform strenuous physical activities to include, exerting up to 50 lbs of pressure, lifting heavy objects, shoveling, crawling, bending, kneeling, climbing on and off equipment, and operating vibrating equipment.
- Must also have good hand/foot/eye coordination to operate equipment; able to lift up to 50 lbs of equipment several times a day; work indoors, underground, outdoors, in confined spaces, in trenches, on level, slippery, sloping, unstable and muddy terrain, and under constantly noisy conditions; and work in adverse environmental conditions to include inclement weather such as rain, sleet, snow, heat, sun exposure, dust/mist and hazardous conditions such as street traffic; and exposure to insects, noxious plants, snakes, poisons and chemicals.
- Must work extensive hours and respond within 30 minutes to an on-call or emergency callback, as required.
- Must maintain an effective and pleasant working relationship with coworkers, supervisors, and the general public at all times.

The statements contained in this job description reflect general details to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned, including work in other divisional areas to cover for absences, to equalize work during peak periods and/or otherwise balance workload.

All interested applicants should go to www.cityofhumble.com and click on the Employment link, then click on Job Postings link for the full posting or click on the Job Application link for the application.

Resumes will not be accepted in lieu of an application. Incomplete applications will not be processed until completed in full. Applications may be downloaded from the City website at www.cityofhumble.com, under Links select Employment. Completed applications should be emailed to careers@cityofhumble.net. Please be sure to include the Job Number in the Subject line on all emails.

The City of Humble is an AT-WILL-EMPLOYER and only accepts applications for positions that are currently posted. Applications will be reviewed by Human Resources and then forwarded to the hiring department to contact the selected applicants for interviews. Only applicants selected for interviews will be contacted.