

HILTON C. SCHOTT PAVILION RENTAL

- a. To rent the Hilton C. Schott Pavilion you must complete and submit an application and pay the deposit & rental fees.
- b. The same person must complete and submit the application for pavilion rental. This individual will be the responsible party regarding adhering to the rules and regulations. The rules and regulations are provided at the time of the pavilion rental, but may be located with the application through the online forms link.
- c. The pavilion rental fee is based on the address that appears on the driver license of the person completing the application for rental.
- d. City Residents are those whom live within the City Limits & receive Humble City Services.
- e. All applications may be submitted in person, to the building department, @ 114 W. Higgins St., Humble, TX 77338, or online via the permit portal. The application must accompany the online submission with a signature. The form is uploaded through the portal at the end of the data entry fields.
- f. City residents pay a rental fee of \$100.00 Monday thru Thursday; \$150.00 Friday thru Sunday & Holidays.
- g. Non-City residents pay a rental fee of \$200.00 Monday thru Thursday; \$250.00, Friday thru Sunday & Holidays.
- h. Humble ISD functions have the rental fee & deposit waived, but the application is required.
- i. Non-Humble ISD School Districts - rental fee of \$50.00 Monday thru Thursday; \$75 Friday thru Sunday and Holidays. The Deposit is required.
- j. There is a \$500.00 deposit associated with all pavilion rentals. (excluding Humble ISD rentals)

- k. The deposit may be refundable. It is based on a case-by-case evaluation of the rules and regulations.
- l. The rental fee and the deposit must be paid at the time of the rental to ensure the date is reserved.

The \$500 deposit and respective rental fee is payable by cash or credit card only.

CONTINUE SCROLLING DOWN FOR APPLICATION AND RULES



Hilton C. Schott Pavilion Rental Application

8620 Will Clayton Parkway
Humble, Texas 77338
Permits: (281) 446-6228

Date of Application

Name

Name of Organization

Address

City, State, Zip

Area Code/Home Telephone#

Area Code/Work Telephone#

Will there be alcoholic beverages

Type of Function

Date of Party

Day of Party

Time of Party

I, _____, do hereby profess to be familiar with all rules and regulations of the City of Humble relating to rental of the location listed above. I hereby agree to provisions of same and agree to be responsible for full compliance with such provisions and further agree that all claims against the City of Humble for damages occasioned in any manner by the rental agreement executed herewith shall be waived and held null and void. I hereby acknowledge that I have received a set of rules and regulations for the facility listed above.

Signature

Date

\$ 500.00 Waived/ Cash/ CC

Deposit (circle one)

Date Paid

\$ _____ Waived/ Cash/ CC

Rental Fee (circle one)

Date Paid

Amount & Date of Deposit Refund

Signature of Party Receiving Refund

#1 Officer Working Security

#2 Officer Working Security



CITY OF HUMBLE
RULES FOR HILTON C. SCHOTT PAVILION

8620 WILL CLAYTON PARKWAY
HUMBLE, TEXAS 77338
PERMITS: (281) 446-6228
PARKS: (281) 446-3061

Park Hours are 8:00 a.m. until Dark

A permit is required for use of the pavilion. Anyone without proof of rental permit will be asked to vacate the pavilion grounds. No reservations will be accepted by phone.

The Fee Schedule as adopted by the City Council for rental of the Hilton C. Schott Pavilion is as follows:

	Monday - Thursday	Friday-Sunday / Holidays
Resident	\$100.00 + Deposit	\$150.00 + Deposit
Non-Resident	\$200.00 + Deposit	\$250.00 + Deposit
City Employees	\$50.00 + Deposit	\$75.00 + Deposit
Humble ISD	\$0 + Deposit	\$0 + Deposit
Humble ISD Less than 2 hours	\$0 No Deposit	\$0 No Deposit
Other School Dist.	\$50.00 + Deposit	\$75.00 + Deposit

This payment is made at the City of Humble Building and Permits Department located at City Hall at 114 W. Higgins Street, Humble, Texas 77338. Payments may be made only by Credit Card or Cash. Payment includes the covered pavilion area ONLY. The pavilion is available from 8:00 a.m. until dark. THIS RENTAL INCLUDES THE PAVILION AREA ONLY.

A deposit in the amount of \$500.00 shall be paid, at the time of permitting, for any cleanup or damages that may occur during the rental period. The lessee shall be responsible for all cost of any or all damages incurred to the pavilion, its contents or surrounding structures, such as fences, park equipment, etc., that may be damaged by any party associated with your group. This payment is made through the City of Humble Building and Permits Department, located in City Hall, at 114 W. Higgins Street, Humble, Texas 77338. Payments may be made only by Credit Card or Cash. This deposit includes the covered pavilion area ONLY. Upon inspection by City staff, it is determined that there are no damages and/or the grounds are cleaned up accordingly, the deposit will be refunded back to the lessee. The deposit refund may take up to 30 days post event & will be in the form of a check. The lessee must appear in-person, at the permit office listed above, present a valid, State issued ID and sign for the refund check.

The pavilion will be rented to groups such as weddings, receptions, family reunions, clubs or other responsible organizations. No individual, group or commercial organization may use the pavilion for profit.

For your convenience, there are separate men and women’s restrooms located on the northeast corner of the pavilion with duplex electrical outlets around the pavilion floor. Also available on the pavilion floor are 13 picnic tables with benches; these tables are not movable. There are no water hose connections available.

The cleaning of the pavilion and surrounding grounds shall be completed prior to the park's closing. There will be a forfeit of the deposit if raw garbage is left on the grounds of the pavilion. Six garbage cans are available on the pavilion floor. GARBAGE EXCEEDING THE SIX CANS AVAILABLE MUST BE REMOVED BY THE LESSEE. FAILURE TO DO SO WILL FORFEITH THE DEPOSIT.

The lessee is required to employ City of Humble uniformed off-duty officers to serve as security at functions where alcoholic beverages will be served. With prior approval of the City of Humble Chief of Police, off-duty certified Peace Officers from other agencies may be hired if the City of Humble Officers are unavailable. Proposed functions no matter the number of functions shall require two (2) officers. The lessee shall be required to pay the officers for a four (4) hour minimum work limit. Officers must be on premises prior to alcohol beverages being served and will remain on-duty until all persons have vacated the premises.

The possession of an open container of alcohol is prohibited at the pavilion and park grounds unless employment of off-duty Humble Police Officers have been retained for security purposes. Arrangements for employment of off-duty Humble Police Officers are made at the time of permit application. Permit receipts will reflect if alcoholic beverages are permitted.

The following items will not be allowed within the pavilion or park area:

- Barbecue Pits/Charcoal Grills
- Vehicles on the grass
- Piñatas
- Vehicles on the pavilion floor
- Glass containers
- Flammable or combustible material
- Skateboards, Bicycles, Rollerblades
- Loud Music

Moonwalks or other inflatable devices are permitted BUT NOT under the pavilion.

Vehicles left on the park property after dark will be locked inside the park gates until 8:00 a.m. the next day; the Humble Police Department will be notified.

Parties serving crawfish, shrimp, fish, and barbecue are required to collect and remove all cooking products and garbage from the park property. The dumping of boiled liquids, grease, and unwanted foods on park property is prohibited. Failure to remove these products and garbage will forfeit the deposit.

Youth groups and daycare children must be supervised at all times.

All children under eight (8) must be accompanied by a responsible person fourteen (14) years of age or older.

All pets must be kept on a leash and parties are responsible for cleaning up after pets.