

**NORTHEAST HOSPITAL AUTHORITY  
BOARD OF DIRECTORS MEETING**

**August 25, 2022**

The Board of Directors of the Northeast Hospital Authority met in regular session at Memorial Hermann Northeast, Administrative Conference Room, 4<sup>th</sup> Floor South Tower, 18951 Memorial North, Humble, Texas 77338. The meeting was open to the public as posted on the City of Humble website.

Present:

Roy Hearnberger, President  
Robert Panzarella, M.D., Vice President  
Tim Baker, Treasurer  
Roger Brown, Ed.D., Secretary  
Mike Legoudes, Board Member (Via Zoom)  
Mark Mitchell, Board Member  
Mike Hardage, Board Member (Via Zoom)

The following were also in attendance:

Michelle Lee, Byers Lee, P.C.  
Brooke Baugh, Wolford Group  
Loren Smith, Olson & Olson, L.L.P.  
Jennifer Namie, Olson & Olson, L.L.P.

I. Call to Order

**Roy Hearnberger called the meeting to order at 8:04 a.m.**

II. Public Comments and Receipt of Petitions

**There were no public comments.**

III. Memorial Hermann Northeast Report – Donna Beecroft, CNO for Memorial Hermann Northeast and Memorial Hermann Woodlands.

IV. Consideration and possible action regarding the minutes from the July 28, 2022 meeting.

**Robert Panzarella made a motion to approve the July 28, 2022 minutes, as amended. Mark Mitchell seconded the motion and the motion carried unanimously.**

V. Consideration and possible consideration regarding the digitization of contents of storage and the Board's the record retention policy.

**Jennifer Namie presented additional information regarding the quote from RCI. No action was taken and the item will be placed on the September agenda for further discussion.**

NE Hospital Authority Board of Directors' Meeting Minutes  
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- VI. Consideration and possible action regarding the purchase of an additional ambulance and additional defibrillators for the City of Humble.

*This item was taken out of order.*

**Mayor Norman Funderburk, City Manager, Jason Stuebe, Humble Fire Department Chief, David Langenberg, Assistant Chief, Wyatt Watkins and EMS Chief, Royce Worrel presented a request to the Board for the purchase of a third ambulance.**

**Mark Mitchell made a motion to purchase a third ambulance as presented. Tim Baker seconded the motion and the motion carried unanimously.**

- VII. Finance/Insurance/Compliance Report.

**Michelle Lee presented this report.**

- VIII. Ambulance Purchase Oversight Committee Report.

**No report.**

- IX. Foundation Board Report.

**No report presented but instead meeting to follow Board of Directors' Meeting.**

- X. Retirement Plan Committee Report.

**Roger Brown presented this report.**

- XI. Other Reports and Visitor Welcome.
- XII. President's Report.
- XIII. Other Business.
- XIV. Adjourn


**Mark Mitchell made a motion to adjourn at 9:38 a.m. Roger Brown seconded the motion and the motion carried unanimously.**



Roy Hearnberger, President

ATTEST:

DocuSigned by:



Roger Brown, Secretary

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