

**NORTHEAST HOSPITAL AUTHORITY
BOARD OF TRUSTEES' MEETING
September 22, 2022**

The Board of Directors of the Northeast Hospital Authority met in regular session at Memorial Hermann Northeast, Administrative Conference Room, 4th Floor South Tower, 18951 Memorial North, Humble, Texas 77338. The meeting was open to the public as posted on the City of Humble website in accordance with an order of the Office of the Governor issued March 16, 2020.

Present:

Roy Hearnberger, President
Robert Panzarella, M.D., Vice President
Tim Baker, Treasurer
Roger Brown, Ed.D., Secretary
Mark Mitchell, Board Member
Mike Hardage, Board Member
Mike Legoudes, Board Member

The following were also in attendance:

Donna Beecroft, CNO for Memorial Hermann Northeast and Memorial Hermann Woodlands
Michelle Lee, Byers Lee, P.C.
Loren Smith, Olson & Olson, L.L.P.
Jennifer Namie, Olson & Olson, L.L.P.
Brooke Baugh, Wolford Group (Via Zoom)

- I. Call to Order
- II. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- III. Memorial Hermann Northeast Report – Donna Beecroft, CNO for Memorial Hermann Northeast and Memorial Hermann Woodlands
- IV. Consideration and possible action regarding the minutes from the August 25, 2022 meeting.

Mike Hardage made a motion to approve the August 25, 2022 minutes. Mark Mitchell seconded the motion and the motion carried unanimously.

- V. Consideration and possible action to approval to wire the \$1 million to MHF for the Women's Center Project contingency.

Mike Legoudes made a motion to approve the wire of \$1 million to MHF for the Women's Center Project contingency. Tim Baker seconded the motion and the

motion carried unanimously.

- VI. Consideration and possible action to authorize Roy Hearnberger to sign the engagement letter with Blazek & Vetterling for the Northeast Medical Center Hospital Authority's 2022 Retirement Plan.

Mark Mitchell made a motion to authorize the appropriate individuals to sign the engagement letter with Blazek & Vetterling for the Northeast Medical Center Hospital Authority's 2022 Retirement Plan. Mike Legoudes seconded the motion and the motion carried unanimously.

- VII. Consideration and possible action to authorize Roy Hearnberger to sign the engagement letters for the NHA Financial Statement audits for the FYE 6/30/22.

Tim Baker made a motion to authorize Roy Hearnberger to sign the engagement letters for the NHA Financial Statement audits for the FYE 06/30/2022. Mark Mitchell seconded the motion and the motion carried unanimously.

- VIII. Consideration and possible consideration regarding the digitization of contents of storage and the Board's the record retention policy.

No action was taken on this item. Jennifer Namie, Michelle Lee and a to be determined Board member will visit the storage unit in October to review the contents in order to determine next steps.

- IX. Consideration and possible action regarding the approval and execution of an interlocal agreement with the City of Humble for the purchase of an additional ambulance.

Mike Hardage made a motion to approve and execute an interlocal agreement with the City of Humble for the purchase of an additional ambulance. Mark Michell seconded the motion and the motion carried unanimously.

- X. Consideration and possible action regarding Plan Termination and Discontinuance of Contributions Liquidation Option Elections Form.

Mark Mitchell made a motion to approve the form as populated. Robert Panzarella seconded the motion and the motion carried unanimously.

- XI. Finance/Insurance/Compliance Report.
XII. Ambulance Purchase Oversight Committee Report.
XIII. Foundation Board Report.

Brooke asked the Board who will be attending the In the Pink Luncheon.

- XIV. Retirement Plan Committee Report
XV. Other Reports and Visitor Welcome.
XVI. President's Report.

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XVII. Other Business.

XVIII. Adjourn

Mike Hardage made a motion to adjourn the meeting at 9:28 a.m. Mark Mitchell seconded the motion and the meeting adjourned at 9:24 a.m.



Roy Hearnberger, President

ATTEST



Roger Brown, Secretary