

**NORTHEAST HOSPITAL AUTHORITY
BOARD OF TRUSTEES' MEETING
December 15, 2022**

The Board of Directors of the Northeast Hospital Authority met in regular session at Memorial Hermann Northeast, Administrative Conference Room, 4th Floor South Tower, 18951 Memorial North, Humble, Texas 77338. The meeting was open to the public as posted on the City of Humble website in accordance with an order of the Office of the Governor issued March 16, 2020.

Present:

Roy Hearnberger, President
Robert Panzarella, M.D., Vice President
Tim Baker, Treasurer
Roger Brown, Ed.D., Secretary
Mike Legoudes, Board Member
Mike Hardage, Board Member (Via Zoom)

The following were also in attendance:

Donna Beecroft, CNO for Memorial Hermann Northeast and Memorial Hermann Woodlands
Michelle Lee, Byers Lee, P.C.
Loren Smith, Olson & Olson, L.L.P.
Jennifer Namie, Olson & Olson, L.L.P.

I. Call to Order

The meeting was called to order at 8:08 a.m.

II. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

There were no public comments.

III. Memorial Hermann Northeast Report – Donna Beecroft, CNO for Memorial Hermann Northeast and Memorial Hermann Woodlands

IV. Consideration and possible action regarding the minutes from the October 27, 2022 meeting.

Tim Baker made a motion to approve the minutes from the October 27, 2022 meeting. Mike Legoudes seconded the motion and the motion carried unanimously.

V. Presentation by Buck Consultants.

This item was not covered at this meeting.

- VI. Consideration and Possible Action regarding the Actuary's annual recommended contribution to the pension plan.

Tim Baker made a motion to make a contribution to the plan as requested in an amount of \$308,943.00. Robert Panzarella seconded the motion and the motion carried unanimously.

- VII. Consideration and possible action regarding the Meeder Public Funds Investment Report for the Q/E 9/30/22.

Tim Baker made a motion to approve the Meeder Public Funds Investment Report for the Q/E 9/30/2022. Mike Hardage seconded the motion and the motion carried unanimously.

- VIII. Consideration and possible action to approval of Gayla Gaudette's limited access to Empower's system for review of the investments and their performance.

Roger Brown made a motion to approve Gayla Gaudette's limited access to Empower's system for review of the investments and their performance. Tim Baker seconded the motion and the motion carried unanimously.

- IX. Consideration and possible action to approve credit card purchase of Flowers for Syble Missildine's Funeral.

Mike Legoudes made a motion to approve a credit card purchase in the amount of \$287.50 for the purchase of Flowers for Syble Missildine's funeral. Robert Panzarella seconded the motion and the motion carried unanimously.

- X. Consideration and possible action to approve an estimate from Buck Consultants to prepare a feasibility and cost estimate for DB annuity purchase and plan termination.

Tim Baker made a motion to approve an estimate from Buck Consultants to prepare a feasibility and cost estimate for DB annuity purchase and plan termination. Roger Brown seconded the motion and the motion carried unanimously.

- XI. Consideration and possible action to adopt the existing Investment Policy for the year 2023.

Mike Legoudes made a motion to adopt the existing Investment Policy for the year 2023. Robert Panzarella seconded the motion and the motion carried unanimously.

- XII. Consideration and possible action to approve the proposed ACH transaction procedures to include setting up users in the ACH system with certain levels of access.

No action was taken on this item.

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- XIII. Consideration and possible action to ratify the purchase of flowers for prior Board Member, Mary Lea Layton-Taylor service on Monday November 14 at Rosewood Funeral Home.

No action was taken on this item.

- XIV. Consideration and possible action to approve a sponsorship in amount not to exceed \$16,000.00 for the HISD BBQ/Auction for February 2, 2023.

Robert Panzarella made a motion to approve a scholarship in an amount not to exceed \$15,000.00 for the HISD BBQ/Auction for February 2, 2023, with an allowance of \$1,000.00 for processing fees. Mike Hardage seconded the motion and the motion carried unanimously.

- XV. Consideration and possible action to approve matching and disbursing \$10,000.00 to the Northeast Hospital Foundation.

Roger Brown made a motion to approve matching donation and disbursement of \$10,000.00 to the Northeast Hospital Foundation. Mike Legoudes seconded the motion and the motion carried unanimously.

- XVI. Consideration and possible action to approve an updated engagement letter with Olson & Olson, L.L.P. and direct Roy Hearnberger to sign same.

Tim Baker made a motion to approve an updated engagement letter with Olson & Olson, L.L.P. and direct Roy Hearnberger to sign same. Roger Brown seconded the motion and the motion carried unanimously.

- XVII. Finance/Insurance/Compliance Report.

Michelle Lee presented this report.

- XVIII. Ambulance Purchase Oversight Committee Report.

There was no report.

- XIX. Foundation Board Report.

There was no report.

- XX. Retirement Plan Committee Report.

Roger Brown presented this report in item X.

- XXI. Other Reports and Visitor Welcome.

There was no report.

- XXII. President's Report.

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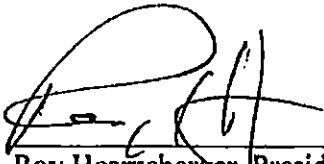
There was no report.

XXIII. Other Business.

There was no other business.

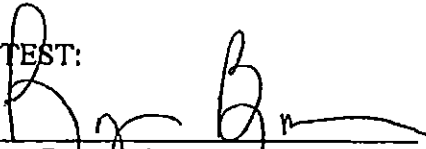
XXIV. Adjourn

Tim Baker made a motion to adjourn at 9:54 a.m. Mike Legoudes seconded the motion and the motion carried unanimously.



Roy Hearnberger, President

ATTEST:



Roger Brown, Secretary

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There was no report.

XXIII. Other Business.

There was no other business.

XXIV. Adjourn

Tim Baker made a motion to adjourn at 9:54 a.m. Mike Legoudes seconded the motion and the motion carried unanimously.



Roy Hearnberger, President

ATTEST:

Roger Brown, Secretary