

**CITY OF HUMBLE
REQUEST FOR PROPOSALS
RFP 2024-06**

PROFESSIONAL AUDITING SERVICES

THE CITY OF HUMBLE IS INVITING QUALIFIED FIRMS OF CERTIFIED PUBLIC ACCOUNTANTS TO SUBMIT A PROPOSAL TO CONDUCT THE ANNUAL AUDIT OF THE FINANCIAL STATEMENTS FOR THE TWO (2) FISCAL YEARS ENDING SEPTEMBER 30, 2024 AND 2025 WITH THE OPTION FOR THREE (3) ADDITIONAL ONE-YEAR RENEWALS FOR THE THREE SUBSEQUENT FISCAL YEARS. THESE AUDITS ARE TO BE PERFORMED IN ACCORDANCE WITH AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA (GAAS) AND THE STANDARDS APPLICABLE TO FINANCIAL AUDITS CONTAINED IN GOVERNMENT AUDITING STANDARDS ISSUED BY THE COMPTROLLER GENERAL OF THE UNITED STATES, PROVISIONS OF THE SINGLE AUDIT ACT OF 1984 (AS AMENDED), AND THE PROVISIONS OF U.S. OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133, AUDITS OF STATES, LOCAL GOVERNMENTS AND NON-PROFIT ORGANIZATIONS AS WELL AS THE PROVISIONS OF THE TEXAS PUBLIC FUNDS INVESTMENT ACT AS AMENDED. ADDITIONAL REQUIREMENTS INCLUDE EXAMINATION FOR COMPLIANCE WITH PROCEDURES ESTABLISHED BY THE CITY CHARTER, CITY ORDINANCE, OR WHERE APPLICABLE, STATE AND FEDERAL LAWS OR REGULATIONS.

THE CITY ANTICIPATES REACHING THE GRANT THRESHOLD WHICH WILL REQUIRE A SINGLE AUDIT FOR THE NEXT TWO YEARS.

THE FINANCE DEPARTMENT SUBMITS ITS ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) TO THE GOVERNMENT FINANCE OFFICERS ASSOCIATION OF THE UNITED STATES AND CANADA (GFOA) CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING PROGRAM. ACCORDINGLY, THE CITY SEEKS A FIRM THAT PARTICIPATES IN TECHNICALLY ASSISTING CLIENTS THAT HAVE PREVIOUSLY BEEN AWARDED THE CERTIFICATE.

COSTS RELATED TO THE RESPONSE PREPARATION TO THIS RFP SHALL BE THE SOLE RESPONSIBILITY OF THE RESPONDENT. THERE IS NO EXPRESSED OR IMPLIED OBLIGATION FOR THE CITY TO REIMBURSE FIRMS FOR ANY EXPENSES INCURRED IN PREPARING PROPOSALS IN RESPONSE TO THIS REQUEST.

ANY INQUIRIES CONCERNING THE REQUEST FOR PROPOSALS SHOULD BE ADDRESSED TO CHRISTINA COLLINS, FINANCE DIRECTOR, AT 281-446-3061 OR CCOLLINS@CITYOFHUMBLE.NET.

DEADLINE FOR RECEIPT OF PROPOSALS IS 2:00 P.M., October 23, 2024. PROPOSALS ARE TO BE SUBMITTED TO:

**CITY OF HUMBLE
ATTN: CHRISTINA COLLINS
114 W. HIGGINS
HUMBLE, TEXAS 77338**

AND SHALL BE LABELED "RFP 2024-06 – PROFESSIONAL AUDITING SERVICES - DO NOT OPEN."